

NO : CBSE/2430378/US-00288-2526/2025-26/

Dated: 13/05/2024

**The Manager,  
SWARNIM INTERNATIONAL SCHOOL  
180 N.S.C. BOSE ROAD,KODALIA,KOLKATA - 700146  
WEST BENGAL,SOUTH 24-PARGANA, 700146  
(M: )**

**SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.****Ref : Application No.: - US-00288-2526 DATED: 29/04/2024**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>2430378</b>
<b>School No</b>	16194
<b>Affiliated for</b>	Senior Secondary School Examination Class 1 to 12
<b>Category</b>	Upgradation of Affiliation
<b>Period of affiliation</b>	01.04.2025 to 31.03.2030
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	1 April,2025
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	1 April,2027

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections for Bal Vatika is restricted to 06 (02 each for Bal Vatika I,II & III respectively). Further, the total number of sections for classes 1st to 12th shall be restricted to 22 only out of which not more than 1/3rd sections may be used for senior secondary level classes. The optimum number of the students shall be restricted to 40 in each section. Any further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of 500 sq ft and greater in dimension.
2	The Building safety certificate dated 31.05.2022 as uploaded by the school is issued by the private empaneled structural engineer and not by the Govt Engineer of PWD/Engineering deptt. The emplacement license is also seen as valid till 31..03.2023 and the details of certification are not as per appendix XI of circular no 12/2022 with all building details and the validity of building safety period. School should obtain a valid Building safety Certificate with all details from the empaneled engineer/Govt engineer with complete building details and validity of safety certification and upload the same on SARAS portal within 03 months.
3	School has uploaded the copy of application for registration with the Income Tax authorities and its provisional registration for tax assessment purposes in place of proper valid Society/Trust registration certificate to be issued by the Registrar of Societies/ Trust Deed. School is directed to upload the registration certificate for

	society/trust as per circular no 17/2-23 and upload the same on SARAS portal within 03 months.
4	School has not uploaded the valid Water and Sanitation Certificate issued by the competent Public Authority of the state Govt as per Appendix XIII of circular no 12/2022. An acknowledgement on sanitation from the Pvt Architect has been uploaded without certification on safe drinking water and sanitation in the school campus. School is directed to obtain the valid certificate as per Appendix XIII to be issued by the competent Public Authority and upload the same on SARAS portal within 03 months.
5	The standard safety measures like Fire extinguishers, safety manual for users are not seen in all the three science labs for senior secondary level. School is directed to follow the Board guidelines and SoPs on labs as notified vide circular no 11/2022 and upgrade the labs with all recommended infrastructure, safety measures and facilities and upload the compliance with video link on SARAS portal within 03 months.
6	School shall ensure the mandatory training of its teachers from CoE, CBSE, Bhubaneshwar and shall upload the compliance on SARAS portal within 03 months.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

